

No. 55/47/CP-66(v)
 GOVERNMENT OF INDIA
 CABINET SECRETARIAT
 (Department of Cabinet Affairs)

New Delhi, the 14th February, 1966.

The Prime Minister has been pleased to direct as follows:-

1. Shri Satya Narayan Sinha, Minister of Parliamentary Affairs & Communications, will be the Leader of the House in the Lok Sabha.
2. Shri Jagannath Rao, Minister of State in the Departments of Parliamentary Affairs & Communications, will be the Chief Government Whip.
3. The allocation of work between the Minister of Parliamentary Affairs & Communications and the Chief Whip in the Department of Parliamentary Affairs will be:-

Leader of the House

- (i) To carry out all the functions as allotted to the Leader of the House in the Rules of Procedure and Conduct of Business in the Lok Sabha.
- (ii) To be available to the Speaker of the Lok Sabha and the Chairman of Rajya Sabha on behalf of the Government for consultations.
- (iii) To keep liaison with the Leaders of the Opposition Parties and groups in Parliament.
- (iv) To advise the Prime Minister on all Parliamentary matters.

Chief Whip

- (i) Management of the Parliamentary Party in both Houses.
- (ii) To supervise the work of Deputy Chief Whips and Whips.
- (iii) To submit names for speakers in debates, Parliamentary Committees, Delegations, etc.
- (iv) To maintain quorum in both the Houses.
- (v) To keep the Ministers informed of business in both the Houses.

4. The Minister of Parliamentary Affairs & Communications may also allot to Shri Jagannath Rao, Minister of State in the Departments of Parliamentary Affairs and Communications, such work relating to the Department of Communications, as he considers fit.

D.P. Chopra

(D.P. Chopra)
 for Cabinet Secretary.

To

All Members of the Council of Ministers.

P.T.O.

Copy forwarded to the Secretary to the Prime Minister/the Private Secretary to the Prime Minister, for information.

Copy forwarded to the Secretary to the President/the Private Secretary to the Vice-President, for information.

D.P. Chopra

(D.P. Chopra)

Under Secretary to the Cabinet.

Copy forwarded to all Secretaries/Special Secretaries/Additional Secretaries to the Government of India/Chairman, Railway Board, for information.

Copy forwarded to all Ministries/Departments of the Government of India/Lok Sabha Secretariat/Rajya Sabha Secretariat, for information.

D.P. Chopra

(D.P. Chopra)

Under Secretary to the Cabinet.

Sawhney