

**MOST IMMEDIATE**

**F.No. 511/2/2009-CA.III**  
**Government of India**  
**Cabinet Secretariat**

...  
**New Delhi, the 24<sup>th</sup> February, 2010**

**OFFICE MEMORANDUM**

**Subject :- Action Points emerging from Chief Secretaries' Conference held on 1<sup>st</sup> and 2<sup>nd</sup> February, 2010 at Vigyan Bhavan, New Delhi.**

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The undersigned is directed to forward herewith a copy of action points that emerged during discussions held in the Chief Secretaries' Conference on 1<sup>st</sup> and 2<sup>nd</sup> February, 2010 at Vigyan Bhavan, New Delhi, for information and necessary action.

2. Detailed proceedings of the Conference will follow.

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**Under Secretary**  
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**To**

- (i)    Secretaries to the Govt. of India.**
- (ii)    Chief Secretaries / Administrators of all States / UTs.**

**Actions points emerging from Chief Secretaries' Conference held on**  
**1<sup>st</sup> – 2<sup>nd</sup> February, 2010 at Vigyan Bhawan, New Delhi**

1. A Standing Committee of Secretaries chaired by Cabinet Secretary, comprising Secretaries of scientific Departments, as well as non-scientific Departments such as Planning Commission, D/o Industrial Policy & Promotion, M/o Micro, Small & Medium Enterprises, D/o Rural Development, M/o New & Renewable Energy and M/o Food Processing Industries, will be constituted immediately to identify technologies that are of interest to the States and consider ways of developing and popularizing relevant technologies.
2. D/o Science & Technology will, jointly with other scientific Departments, including ICAR & ICMR, submit within one month a proposal for putting in place an institutional mechanism for regular consultation with States, to ensure continuous linking, dissemination and outreach of technologies from laboratories to the States for actual utilization for benefit of the people.
3. Planning Commission will undertake a study on extent of utilization of funds by States released by Central Government under various schemes and programmes, and consider ways of increasing the effectiveness and utilization of funds through suitable changes in timing and pattern of releases, particularly for North-Eastern States keeping in view geo-climatic conditions.
4. M/o Environment & Forests and M/o Coal will jointly endeavour to prepare 'go' and 'no go' maps for mining and other purposes, and consider the issue of making them available in public domain.
5. DOPT will, in consultation with M/o Urban Development, DONER, MHA and D/o Expenditure, consider provision of additional housing facilities for officers posted in the North-East. DOPT will pursue

with D/o Expenditure the issue relating to insurance cover for such officers.

6. States may expeditiously finalise their Crisis Management Plans (CMPs) and Standard Operating Procedures (SOPs). Cabinet Secretary will hold a video-conference shortly with States for expeditious preparation of the CMPs and SOPs, particularly with States whose responses are awaited and those which need modifications in their Plans or require clarifications.
7. States may give special emphasis to increasing agricultural productivity through, inter-alia, administrative measures such as posting competent and pro-active officers to deal with agricultural matters.
8. States may take suitable steps for effective management of ground water resources by enforcing the regulations relating to extraction of ground water. States may also provide matching funds for Command Area Development and Water Management Programme expeditiously to complete projects at the earliest.
9. States will take suitable measures for rehabilitation of all manual scavengers by 31.3.2010.
10. States will suggest within two weeks names of suitable officers for posting in regional offices of UIDAI at Ranchi, Guwahati, Lucknow, Chandigarh and Mumbai.
11. M/o Defence will work out a mechanism to enhance coordination with States on all defence-related matters, including problems of serving and retired personnel.
12. MHA may consider enhancing the allocation under Border Area Development Programme (BADP) to expedite infrastructure development in border areas.
13. M/o Coal and M/o Power will jointly hold a meeting with concerned States to resolve coal allocation and other outstanding issues relating to power projects in various States.

14. Each State will nominate within ten days a nodal officer for interaction with Central Ministries/Departments on all issues relating to S&T development in the respective State.
15. States will expedite land acquisition and forest/environmental/wildlife clearances relating to defence projects.
16. States will facilitate real-time sharing of intelligence with defence forces.
17. States will expedite formulation of State Action Plans on Climate Change in consonance with the National Action Plan on Climate Change.
18. States will effectively and expeditiously utilize CAMPA funds already released to States for restoration/regeneration of natural forests, and draw up suitable advance plans for utilization of balance amounts.
19. State Governments will expedite pending proposals relating to renewal of existing leases for iron-ore mining as well as proposals pending for grant of forest clearances by State authorities in respect of fresh leases. States will resolve the issue of availability of land for establishment of steel plants.
20. States may expedite utilization of funds under the Scheme of Assistance to States for Developing Export Infrastructure and Allied Activities (ASIDE) to enable D/o Commerce to consider release of additional funds.
21. D/o Food will follow-up with M/o Railways for expeditious transportation of food grains and sugar to Assam.
22. M/o Environment & Forests will expeditiously examine proposals relating to two border roads in Uttarakhand requiring forest clearance.
23. M/o External Affairs (MEA) will set up a Joint Consultative Group with the States within one month for regular interaction between the

Centre and the States, and also organize workshops on issues of concern to the States.

24. DONER will consider measures for facilitating faster clearance of inter-State projects as well as projects relating to individual States in the North-Eastern Region.
25. States will ensure full lifting of the special additional allocation of food grains at the rate of 10 kg per ration card per month issued recently for January and February 2010. States will also ensure maximum lifting against their allocations under Open Market Sales Scheme (OMSS) for sale to retail consumers and to small processors.
26. States will make advance plans for ensuring inputs required for Kharif 2010, activate RKVY in their respective States and arrange for review of progress made through regular meetings to be held by Chief Secretaries.
27. States may enter into arrangements with importers and domestic producers, and make advance payments as may be necessary, to ensure pre-positioning of fertilizers as per requirement for Kharif 2010.
28. States may set up land banks on the lines of such banks set up by Madhya Pradesh to facilitate expeditious availability of compensatory land for diversion of forest land as well as for identifying suitable land for various projects at the earliest.
29. States will expedite their comments on draft MOUs to be signed with UIDAI to facilitate finalization and signing of MOUs at the earliest.
30. States may take steps for universalisation of Integrated Child Development Scheme (ICDS) by ensuring that balance ICDS Centers become operational at the earliest and maintaining requisite quality standards for meals provided under the scheme. States may also expedite signing of MOUs for implementation of

Integrated Child Protection Scheme and set up State Commissions at the earliest.

31. States will take steps to implement Right to Education Act and ensure that funds released by Central Government under various schemes, such as Mid-Day Meal Scheme, reach the schools within one month of being released by the Central Government.
32. States will submit to M/o Minority Affairs within one month the District Plans under Multi-sectoral Development Programme (MsDP) for Minority Concentration Districts, for approval.
33. States will consider sponsoring a larger number of AIS officers for posting at DS/Director level at the Centre, and expedite their comments on the recommendation of ARC to promote AIS officers on the basis of Departmental examination and interview.
34. States may consider holding an Annual Conference of concerned Departments on the lines of newly instituted Annual Conference of Chief Secretaries.
35. MEA will pursue with Bangladesh for allowing transit facilities and for establishing rail link with Tripura.
36. DIT will hold discussions with Mizoram Government along with concerned line Ministries within one month to resolve issues relating to Mission Mode projects of the State under NeGP.
37. DIT will, in consultation with NIC, hold discussions with Government of Bihar for resolving outstanding issues relating to use of GIS maps prepared by NIC for project planning, monitoring and implementation.
38. Government of Bihar will send the list of upcoming power projects in the States to M/o Coal and M/o Power, to facilitate advance planning of coal linkages.
39. The compendium on science and technologies circulated by scientific Departments will be placed on internet and updated

regularly. Suitable portals for dissemination of technologies will also be introduced.

40. MEA may involve concerned States in discussions on border management related issues.
41. MEA will hold separate discussions on development of road infrastructure near the borders with Myanmar.
42. MEA will examine the suggestion for grant of visas to persons from Myanmar for medical treatment.
43. MEA will follow up the proposal for opening passport offices in all North-Eastern States and also take steps to reduce delays in issue of visas.
44. MHA will consider the suggestion of the States for continuation of Police Modernization Scheme.
45. D/o Food will take suitable action in case of defaults regarding supply of levy sugar reported by State Governments against sugar mills located in other States. In respect of defaulting sugar mills located within their own jurisdiction, the concerned States will take suitable action.
46. D/o Food will, in consultation with M/o Law, examine the proposal for allowing production of ethanol by mills other than sugar mills.
47. D/o Fertilizers will facilitate firming up of production and import plans of fertilizer companies and importers at the earliest to ensure adequate availability of fertilizers for Kharif 2010.
48. Planning Commission will expeditiously examine the report of the Suresh Tendulkar Task Force on estimation of poverty.
49. Planning Commission may re-consider the proposal of M/o Tourism for grant of assistance to States for setting up Tourism Security Facilitation Organizations for promoting safety and security of tourists by, inter-alia, engaging ex-servicemen.

50. M/o Power will reiterate to the States the legal opinion regarding application of emergency provision under Section 11 of the Electricity Act relating to restrictions on open sale of power.
51. On receipt of background notes from States on issues relating to availability of gas for power projects, M/o Power will send a suitable proposal to Cabinet Secretariat for holding a separate meeting on the subject
52. M/o Steel will, in consultation with States, compile suggestions for expediting forest/environmental/mining clearances and forward to concerned Ministries for consideration.
53. UIDAI may hold additional interaction with the States to address their concerns such as treatment of migratory population, census being conducted at the same time as enrolment for UID and requirement of financial assistance.
54. MHA will revert IPS Officers to their respective cadres on completion of deputation tenures.
55. DOPT will consider measures to allot adequate number of AIS officers to States to meet the projected requirement of respective States.
56. States will make special efforts to consider provisions for increasing absorption of technology.
57. States may send suitable proposals for utilizing low-cost housing technologies to HUPA for consideration.
58. Each State will nominate within ten days a nodal officer for interaction with MEA on all issues relating to foreign policy and related matters.
59. States will maintain closer coordination with MEA on proposals relating to visits of business delegations abroad consisting of Government departments and/or private participants.

60. States will strengthen State Pollution Control Boards (SPCBs) through, *inter alia*, recruitment of independent environmental experts.
61. States may take all necessary steps, and review their existing provisions, if required, to operationalize open access in the power sector.
62. States will expedite remote village electrification and also promote use of renewable energy sources by putting in place requisite regulatory mechanisms.
63. States will ensure coverage of Not Covered(NC)/Partially Covered (PC) habitations, quality affected habitations and SC/ST dominated habitations as well as schools on priority, as per guidelines under Rajiv Gandhi National Drinking Water Mission.
64. States may consider provision of selected basic public services only through electronic mode with effect from pre-specified dates, and effectively use e-infrastructure such as Common Service Centres for delivery of services under various programmes and schemes of the Central/State Governments.
65. States may send suitable proposals for setting up Centres on WTO issues for training of personnel and for creating greater awareness in the States, to D/o Commerce for consideration.
66. States may furnish their suggestions for expansion in the list of commodities currently permitted under border trade, to D/o Commerce for taking up the matter with concerned countries.
67. States will consider setting up Cabinet Committees under Chief Ministers, on the same lines as the Union Cabinet Committee on UID.
68. States may strengthen State-level training institutes for their personnel for which they may consider utilizing the modules prepared by DOPT.

69. States may ensure that State Public Service Commissions are manned by independent reputed persons.
70. States will consider development of disabled-friendly website for the benefit of disabled persons, on the lines of such a website introduced by M/o Social Justice & Empowerment.
71. States may expeditiously prepare Action Plans to prevent illegal migration from States to countries abroad and develop labour migration marketing strategies, for which they may utilize the template circulated by M/o Overseas Indian Affairs.
72. States may finalize their Action Plans to check illegal mining and advise the State Empowered Committees to look into such cases.
73. States will expedite responses of AIS officers posted in the States on the questionnaire relating to 'State of Civil Services Survey' forwarded by D/o AR&PG aimed at furthering the governance reform process.
74. DOT will hold discussions with Mizoram Government to expedite setting up the pending mobile towers.
75. Government of Gujarat may furnish specific action/steps sought from MNRE in respect of solar power projects.
76. Government of Andhra Pradesh may furnish specific action/steps that can be taken up by DIT to promote good governance initiatives.

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